

# Build-a-Future

Main Road, West Ashby, Horncastle, Lincolnshire, LN9 5PT 01507 524015

## Plagiarism and Academic Misconduct Policy



### Overview

Learners attending Build-a-Future are to adhere at all times to the regulations, policies and codes of practice which relate to student behaviour, and they are expected to ensure that they are aware of these. When a learner fails to observe rules and regulations, disciplinary action may be taken against them through the procedures set out in other policies.

### Plagiarism

Build-a-Future takes plagiarism very seriously and is committed to ensuring that so far as possible it is detected and dealt with appropriately.

Plagiarism is the act of including in one's work the work of another person without providing adequate acknowledgement of having done so, either deliberately or unintentionally. At whatever stage of a learner's course, whether discovered before or after leaving, plagiarism will be investigated and dealt with.

### Academic Misconduct

Academic misconduct is any type of cheating that occurs in relation to a formal academic or vocational exercise.

This includes plagiarism, collusion, falsification, deceit, cheating and impersonation. Build-a-Future takes all reported incidences of academic and vocational misconduct seriously and seeks to ensure that they are dealt with efficiently and appropriately.

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